



Sales Rep: \_\_\_\_\_ Date: \_\_\_\_\_

## APPLICATION/CONTRACT

Exhibiting Company (how your company will be listed): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ St.: \_\_\_\_\_ Zip: \_\_\_\_\_ Web: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Secondary Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**SOUTH FLORIDA BUILD EXPO**  
 Broward County Convention Center / Hall A  
 November 12-13, 2025  
 Wednesday & Thursday

Booth # \_\_\_\_\_ Category: \_\_\_\_\_

- EXHIBIT SPACE**
- Std. 10x10 = \$2395
  - Corner 10x10 = \$2595
  - 10x20 = \$23/ft.
  - 10x30 = \$18/ft.
  - 20x20 = \$17/ft.
  - 20x30 = \$14/ft.
  - 20x40 = \$12/ft.

**PAYMENT AUTHORIZATIONS TO: INTERNATIONAL CONFERENCE MANAGEMENT, INC**

Type of Card (Check one): AMX \_\_\_\_\_ VISA \_\_\_\_\_ MASTERCARD \_\_\_\_\_ DISCOVER \_\_\_\_\_

Credit Card #: \_\_\_\_\_ Exp. Date \_\_\_\_\_ / \_\_\_\_\_ CVC Code \_\_\_\_\_

Name, Exactly as it appears on card \_\_\_\_\_

Billing Address (Credit Card) \_\_\_\_\_ City: \_\_\_\_\_ St: \_\_\_\_\_ Zip: \_\_\_\_\_

Authorized Signature: X \_\_\_\_\_

**NO REFUNDS AFTER EXHIBIT SPACES ARE ASSIGNED**

This application is for exhibit booth space and/or sponsorships and advertising and becomes a contract upon completion, payment and acceptance by Build Expo. This agreement is based on exhibit hall floor plan, rates and rules governing the exposition, and constitutes a part of this contract. BUILD EXPO reserves the right to change show dates, times, locations, booth location, etc. BUILD EXPO makes no guarantees as to the number of attendees, and exhibitor is responsible for promoting itself prior to the Expo. **EXHIBIT SPACE RENTAL FEE:** The rental fee for exhibit space is listed above. **SHOW TRANSFER FEE:** Exhibitors whom wish to transfer contract to another Build Expo event will pay a \$500 transfer fee. That fee will be processed after transfer is requested in writing and before new contract is provided. Fee must be paid within 30 days of transfer request otherwise contract is voided. If transferring, company must participate in the show it chooses. If not, and company seeks to transfer multiple times, company's contract and monies are voided. Additional costs will include move-in/move-out services, utilities, rental of tables, chairs or other booth furnishings, as well as advertising in the Official Show Directory; and such costs are not included in the exhibit space rental fee. Exhibitor must use the Official Show Decorator for ALL show-site services. The exhibitor service manual will be sent no less than 30 days prior to the show unless an exhibitor signs up within 30 days of the show. This allows exhibitors to order services and furnishings needed for their booth. Rates are dependent on show location and will be included in the service manual. **PAYMENT:** Exhibit space will be assigned by completing the Application/Contract for Exhibit Space and providing payment. All Spaces must be paid for as agreed upon between BUILD EXPO and the exhibiting firm, with no refunds after exhibit space is assigned and client further agrees to make NO CHARGEBACK CLAIM to any credit card company. BUILD EXPO is not responsible for what exhibitors showcase. Acceptance of money by BUILD EXPO under this contract is not binding upon the Show if said money is returned before acceptance of contract. Verbal agreements or verbal promises claimed to be made by sales representatives will not be binding on BUILD EXPO, without the information provided in writing. All exhibit booth spaces to be paid in-full no less than 30 days prior to the show. Exhibitor will not receive service manual until booth is paid in-full. By filling out this application/contract, providing payment, and signing application/contract, exhibitor agrees to participate in event listed on the application/contract. Show Management will not be liable for the fulfillment of this Contract as to the delivery of Exhibit Space & Marketing Opportunities if non-delivery is due to any of the following causes: by fire, act of God, public enemy, war or insurrections, strikes, the authority of the law, extreme weather condition, terrorism, disaster, civil disorder, acts of aggression or for any cause beyond Show Management's control. Non-delivery may result if a reasonable fear exists for any one or more of such events occurring or threatening and making it inadvisable, illegal or impossible to hold the tradeshow. However, in the event of not being able to hold the Show for any of the above named reasons, it shall be the option of Show Management to i. hold such funds in escrow until an alternative date has been set for the Exhibition.[b] No refunds will be made if force majeure should occur before or during the show.

Exhibit Space	\$ _____
Sponsorship Package	\$ _____
Web Ad	\$ _____
Magazine Ad Purchase	\$ _____
Association Fee	\$ 25.00
<b>Total Charge Amount</b>	<b>\$ _____</b>

**Special Instructions:**

# FLOOR PLAN



**SCAN ME!**  
FOR FLOOR PLAN  
UPDATES

# SOUTH FLORIDA BUILD EXPO

November 12-13, 2025  
Broward County Convention Center, Hall A  
**Exhibit Hours: 10am-3pm Both Days**

Keynote

Seating

940  
938  
936  
934  
932  
930  
928  
926  
924  
922  
920  
918  
916  
914  
912  
910  
908  
906  
902

963	864	863	764	763	664	663	564	563	464	463	364	363	264	263	164
947	848	847	748			647	548	547	448			347	248	247	148
945	846	845	746			645	546	545	446			345	246	245	146
				743	644					443	344				147
		841	742			641	542	541	442			341	242		
		839	740			639	540	539	440			339	240		
937	828	837	738	737	638	637	528	537	428	437	338	337	238	237	138
935	836	835	736	735	636	635	536	535	436	435	336	335	236	235	136
933	834	833	734	733	634	633	534	533	434	433	334	333	234	233	134
															137
		829	730			629	530	529	430			329	230	229	130
		827	728			627	528	527	428			327	228	227	128
925	826	825	726	725	626	625	526	525	426	425	326	325	226	225	126
923	824	823	724	723	624	623	524	523	424	423	324	323	224	223	124
921	822	821	722	721	622	621	522	521	422	421	322	321	222	221	122
															121
917	818	817	718	717	618	617	518	517	418	417	318	317	218	217	118
915	816	815	716	715	616	615	516	515	416	415	316	315	216	215	116
															115
909	810	809	712	709	610	510	509	410	409	310	309	210	209	110	
			710												109
															107
901	802	702				502	402			301	202	102			105
															103
				602						302					101

Entrance