



Sales Rep: \_\_\_\_\_ Date: \_\_\_\_\_

## APPLICATION/CONTRACT

Exhibiting Company (how your company will be listed): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ St.: \_\_\_\_\_ Zip: \_\_\_\_\_ Web: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Secondary Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**SOUTH FLORIDA BUILD EXPO**  
 Broward County Convention Center / Hall A  
 November 12-13, 2025  
 Wednesday & Thursday

Booth # \_\_\_\_\_ Category: \_\_\_\_\_

### EXHIBIT SPACE

- Std. 10x10 = \$2395
- Corner 10x10 = \$2595
- 10x20 = \$4595
- 10x30 = \$5595
- 20x20 = \$6795
- 20x30 = \$8495

### PAYMENT AUTHORIZATIONS TO: INTERNATIONAL CONFERENCE MANAGEMENT, INC

Type of Card (Check one): AMX \_\_\_\_\_ VISA \_\_\_\_\_ MASTERCARD \_\_\_\_\_ DISCOVER \_\_\_\_\_

Credit Card #: \_\_\_\_\_ Exp. Date \_\_\_\_\_ / \_\_\_\_\_ CVC Code \_\_\_\_\_

Name, Exactly as it appears on card \_\_\_\_\_

Billing Address (Credit Card) \_\_\_\_\_ City: \_\_\_\_\_ St.: \_\_\_\_\_ Zip: \_\_\_\_\_

Authorized Signature: X \_\_\_\_\_

### NO REFUNDS AFTER EXHIBIT SPACES ARE ASSIGNED

This application is for exhibit booth space and/or sponsorships and advertising and becomes a contract upon completion, payment and acceptance by Build Expo. This agreement is based on exhibit hall floor plan, rates and rules governing the exposition, and constitutes a part of this contract. BUILD EXPO reserves the right to change show dates, times, locations, booth location, etc. BUILD EXPO makes no guarantees as to the number of attendees, and exhibitor is responsible for promoting itself prior to the Expo. EXHIBIT SPACE RENTAL FEE: The rental fee for exhibit space is listed above. SHOW TRANSFER FEE: Exhibitors whom wish to transfer contract to another Build Expo event will pay a \$500 transfer fee. That fee will be processed after transfer is requested in writing and before new contract is provided. Fee must be paid within 30 days of transfer request otherwise contract is voided. If transferring, company must participate in the show it chooses. If not, and company seeks to transfer multiple times, company's contract and monies are voided. Additional costs will include move-in/move-out services, utilities, rental of tables, chairs or other booth furnishings, as well as advertising in the Official Show Directory; and such costs are not included in the exhibit space rental fee. Exhibitor must use the Official Show Decorator for ALL show-site services. The exhibitor service manual will be sent no less than 30 days prior to the show unless an exhibitor signs up within 30 days of the show. This allows exhibitors to order services and furnishings needed for their booth. Rates are dependent on show location and will be included in the service manual. PAYMENT: Exhibit space will be assigned by completing the Application/Contract for Exhibit Space and providing payment. All Spaces must be paid for as agreed upon between BUILD EXPO and the exhibiting firm, with no refunds after exhibit space is assigned and client further agrees to make NO CHARGEBACK CLAIM to any credit card company. BUILD EXPO is not responsible for what exhibitors showcase. Acceptance of money by BUILD EXPO under this contract is not binding upon the Show if said money is returned before acceptance of contract. Verbal agreements or verbal promises claimed to be made by sales representatives will not be binding on BUILD EXPO, without the information provided in writing. All exhibit booth spaces to be paid in-full no less than 30 days prior to the show. Exhibitor will not receive service manual until booth is paid in-full. By filling out this application/contract, providing payment, and signing application/contract, exhibitor agrees to participate in event listed on the application/contract. Show Management will not be liable for the fulfillment of this Contract as to the delivery of Exhibit Space & Marketing Opportunities if non-delivery is due to any of the following causes: by fire, act of God, public enemy, war or insurrections, strikes, the authority of the law, extreme weather condition, terrorism, disaster, civil disorder, acts of aggression or for any cause beyond Show Management's control. Non-delivery may result if a reasonable fear exists for any one or more of such events occurring or threatening and making it inadvisable, illegal or impossible to hold the tradeshow. However, in the event of not being able to hold the Show for any of the above named reasons, it shall be the option of Show Management to i. hold such funds in escrow until an alternative date has been set for the Exhibition.[b] No refunds will be made if force majeure should occur before or during the show.

Exhibit Space	\$ _____
Sponsorship Package	\$ _____
Web Ad	\$ _____
Magazine Ad Purchase	\$ _____
Association Fee	\$ 25.00
<b>Total Charge Amount</b>	<b>\$ _____</b>

**Special Instructions:**

# FLOOR PLAN



**SCAN ME!**  
FOR FLOOR PLAN  
UPDATES

# SOUTH FLORIDA BUILD EXPO

November 12-13, 2025  
Broward County Convention Center, Hall A  
**Exhibit Hours: 10am-3pm Both Days**

Keynote

Seating

940  
938  
936  
934  
932  
930  
928  
926  
924  
922  
920  
918  
916  
914  
912  
910  
908  
906  
902

963 864	863 764	763 664	663 564	563 464	463 364	363 264	263 164	
947 848	847 748		647 548	547 448		347 248	247 148	
945 846	845 746		645 546	545 446		345 246	245 146	
		743 644			443 344			147
	841 742		641 542	541 442		341 242		
	839 740		639 540	539 440		339 240		
937 828	837 738	737 638	637 528	537 428	437 338	337 238	237 138	141
935 836	835 736	735 636	635 536	535 436	435 336	335 236	235 136	
933 834	833 734	733 634	633 534	533 434	433 334	333 234	233 134	137
929 830	829 730		629 530	529 430		329 230	229 130	
927 828	827 728		627 528	527 428		327 228	227 128	
925 826	825 726	725 626	625 526	525 426	425 326	325 226	225 126	127
923 824	823 724	723 624	623 524	523 424	423 324	323 224	223 124	125
921 822	821 722	721 622	621 522	521 422	421 322	321 222	221 122	123
								121
917 818	817 718	717 618	617 518	517 418	417 318	317 218	217 118	119
915 816	815 716	715 616	615 516	515 416	415 316	315 216	215 116	117
								115
909 810	809 712 710	709 610	510	509 410	409 310	309 210	209 110	111
								109
								107
901 802	702		502	402		301 202	102	105
								103
		602			302			101

Entrance